

**SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

April 16, 2019

6:00 p.m.

Present: Susie Polentini, Peggy Moede, Darin Clark, Aaron Dentz, Melissa Thompson, Kyle Moore, Jeremy Struss, Andrew Joseph and Nancy Hazelberg. John Stahl joined via conference call.

Also in attendance: Greg Zimmerman and Ben Falls (C.G. Schmidt)

CALL TO ORDER

Susie Polentini called the meeting to order at 6:00 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Peggy Moede moved to approve the agenda. Darin Clark seconded and the motion carried 5-0 on a voice vote.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Announcement of School Board Election Results – Thank you to Aaron Dentz for his dedicated service to our teachers, students, staff and community while serving on the Swallow School Board the past four years. Melissa Thompson presented Aaron with a framed photo of Swallow and a thank you card from the Swallow staff. Congratulations were given to Darin Clark for his re-election and Greg Zimmerman for being elected to serve on the Swallow School Board.

Finance and Operations

Referendum Project Updates: Melissa Thompson updated the board on the status of the referendum project work. Ben Falls presented information about Bid Package #2 and the board will meet April 26th at 7:00 am to discuss and award business based on this second bid package. The upcoming Groundbreaking & Digital Reveal with our 175th Celebration on Friday, May 17 at 11:15 am was also discussed.

Monthly Financial Overview: Jeremy Struss presented the financial overview for April. As discussed at the March Board Meeting, property tax revenue in the month of February was significantly lower than expected. The total tax amount to be received remains the same for the year, but this means the final payment in August will be much larger than projected. The revenue shortfall will even out at that time. March revenue was above the projection. Expenditures continue to stay ahead of projections. There is still a strong possibility that some of the accumulated variance will need to be used by year end on a potential OPEB trust shortfall, and perhaps some facility work depending on how the scope of the project develops.

Health Insurance Rate and Plan Design Update for 2019-20 School Year - The Waukesha County Area Schools Co-op will be holding a meeting April 17th to discuss the health insurance renewal with UHC and determine a course of action for member schools. There has been discussion of realigning rates among schools and some schools modifying their plans, but due to significant changes we have made in prior years and the strategies being put in place for future years, the Swallow administration is not recommending any plan design changes for next year.

Teaching and Learning

Contracts with CESA #1 and CESA #2 for the 2019-20 School Year – These contracts were discussed along with an explanation of what services they provide Swallow.

Principal's Report

Kyle Moore presented the following information:

Month in Review – Kyle Moore presented the month in review including updates on Forward Testing and staffing changes with current long term subs. He thanked Andrew Joseph for his hard work in making the testing such a seamless process.

Professional Development Activities and Outcomes – Kyle Moore updated the Board on the professional development activities taking place in April including early release, in which Jen Rodgers will be in to discuss emotional regulation training. The safety committee met and discussed how to implement the appropriate next steps from ALICE training. Swallow Strong met and discussed prior and future plans. Kyle Moore and Andrew Joseph had discussions regarding processes that have worked the past year and the those that have not, to help prepare for future professional development.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

Darin Clark motioned to approve the following minutes; March 21, 2019 – School Board Meeting; March 22, 2019 – School Board Work Session; April 5, 2019 – Board of Canvassers Meeting; April 12, 2019 – Special School Board Meeting; April 12, 2019 – School Board Executive Session; Aaron Dentz seconded and the motion passed on a 5-0 vote.

Finance and Operations

Aaron Dentz motioned to expenditures as presented in the amount of **\$844,718.45** during the month of March. In addition, the Board acknowledges the receipt of **\$8,672,009.90** in revenue during the month of March. Peggy Moede seconded and the motion passed on a 5-0 vote.

Policy

The board discussed the second reading of policy revisions for the following policies: employee handbook, employment addendum: teachers; employment addendum: non-contracted staff.

Teaching and Learning

Peggy Moede motioned to approve the CESA #1 Contract for the 2019-20 School Year. Darin Clark seconded and the motion passed on a 5-0 vote.

Darin Clark motioned to approve the CESA #2 Contract for the 2019-20 School Year. Aaron Dentz seconded and the motion passed on a 5-0 vote.

DISCUSSION ITEMS

Discussion was had to finalize the discussion points and time availability for meetings with legislators.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

1. April 18, 2019 - Early Release
2. April 19-22, 2019 - No School
3. May 8, 2019 - Open Enrollment Lottery Drawing
4. May 10, 2019 - School Board Special Meeting
5. May 16, 2019 - School Board Meeting
6. May 17, 2019 – 175th Celebration and Groundbreaking Ceremony
7. May 27, 2019 - No School, Memorial Day
8. May 28-31, 2019 - 8th Grade Washington DC Trip
9. May 29-31, 2019 - 5th Grade Camp MacKenzie Trip
10. June 6, 2019 - Staff End of Year Breakfast
11. June 6, 2019 - 8th Grade Graduation
12. June 7, 2019 - Last Day of School/Early Release at Noon
13. June 11, 2019 - School Board Work Session
14. June 27, 2019 - School Board Meeting

ADJOURNMENT

At 7:35 p.m. Aaron Dentz made the motion to adjourn which was seconded by Peggy Moede and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk